July 3, 2024

Roll Call: Mr. Willis, Present Mr. Hensler, Present Mr. Haller, Present

Motion by Hensler second by Willis to approve the meeting minutes of June 26, 2024.

Roll Call: Willis, Yes Hensler, Yes Haller, Yes

Jackson County Engineer Melissa Miller, Highway Department Superintendent and Maintenance Supervisor Jason Sickles were present to discuss several topics as detailed in the following resolutions:

Resolution 128-24

Motion by Hensler second by Willis to approve the Temporary Work Agreements on Evans Rd. to replace cross pipe and water flow betterments with two different property owners.

Roll Call: Willis, Yes Hensler, Yes Haller, Yes

Resolution 129-24

Motion by Hensler second by Willis to approve the Temporary Work Agreements on Brohard Rd. with two different property owners, to replace the bridge.

Roll Call: Willis, Yes Hensler, Yes Haller, Yes

Engineer Miller stated she received a grant to stripe the roads this fall, which is \$150,000.00 and will stripe approximately 100 miles of roadway, but she only gets it every other year.

Engineer Miller stated she opened the bids for the 2024 paving project on Monday, June 24, 2024 at 12:00 p.m., and she received three bids (McKee Paving, Fillmore Construction and Shelly & Sands) Shelly & Sands had the lowest bid, and Engineer Miller is recommending Shelly & Sands be awarded the project.

Resolution 130-24

Motion by Hensler second by Willis to award the 2024 paving project to Shelly & Sands, Inc., with a bid of \$772,230.25.

Roll Call: Willis, Yes Hensler, Yes Haller, Yes

Resolution 131-24

Motion by Hensler second by Willis to approve the actual contract regarding the 2024 paving project to Shelly & Sands, Inc., with a bid of \$772,230.25.

Roll Call: Willis, Yes Hensler, Yes Haller, Yes

Engineer Miller stated she opened the bids for two bridge replacement projects (Maybee Karn Road & Arch Campbell Road) on June 24th @ 11:00 a.m. at the Engineer's office and received three bids, with DGM, Inc. having the lowest bid. Engineer Miller is recommending DGM, Inc. be awarded the project.

Resolution 132-24

Motion by Hensler second by Willis to award the Maybee Karn Road and Arch Campbell Road bridge replacement projects to DGM, Inc., with a bid of \$1,085,000.00.

Roll Call: Willis, Yes Hensler, Yes Haller, Yes

Resolution 133-24

Motion by Hensler second by Willis to approve the actual contract regarding Maybee Karn Road and Arch Campbell Road bridge replacement projects to DGM, Inc., with a bid of \$1,085,000.00.

Roll Call: Willis, Yes Hensler, Yes Haller, Yes

Engineer Miller stated that ODOT had a program called the "Credit Bridge Program". If the county build builds a bridge with state or local funding and it is built at federal standards, Engineer Miller earns 80% of the construction costs, which goes into a "savings bank" at ODOT. Engineer Miller has earned \$1,747,542.66 since 2013. She can use it in a federal bridge project and only have to come up with 5% in the local budget. Engineer Miller has a balance of \$981,756.90, which she said she could sell this credit to other counties and earn .50 on the \$1.00. She is still looking into the details of how this works, and will keep the Commissioners informed.

Engineer Miller, Superintendent Dickens and Maintenance Supervisor Sickles discussed their radio system being outdated and is not very efficient. To replace an antenna costs \$10,000.00. They have been discussing Marx radios with the Sheriff's Department, EMS as well the fire department, and some of them are switching over to Marx. The Engineer's office needs 56 mobile radios, as well as 6 portable radios and blue-tooth mics, which would be paid out of the 2025 Engineer's budget.

Resolution 134-24

Motion by Hensler second by Willis to grant the Engineer permission to purchase 56 AOX1500 Mobile Radios and 6 APX N30 portable radios from Motorola Solutions, Inc. for the purchase price of \$220,882.73, which all comes from the Ohio Cooperative Purchasing Program and will be paid out of the 2025 Jackson County Engineer's budget.

Roll Call: Willis, Yes Hensler, Yes Haller, Yes

Resolution 135-24

Motion by Hensler second by Willis to grant the Engineer permission to purchase a Mowermax Prime Mover with three attachments from Atmax Equipment Company for the purchase price of \$273,350.00, all bid through the ODOT Cooperative Purchasing contract and will be paid out of the 2024 Jackson County Engineer's budget.

Roll Call: Willis, Yes Hensler, Yes Haller, Yes

Engineer Miller also stated they are looking at a Salt building, but the commissioners had questions regarding construction and assembly of a building. The Attorney General's opinion says construction cannot be considered a service, and will get Prosecutor's Dupree on the subject before moving forward.

Resolution 136-24

Motion by Hensler second by Willis to grant the Engineer permission to dispose of the following outdated items by internet auction through GovDeals, as per ORC section 307.12: Backhoe, Tractor with Boom Mower, Pickup truck, Dumptrucks (4), as well as miscellaneous culvert pipe and concrete converts.

Roll Call: Willis, Yes Hensler, Yes Haller, Yes

Executive Session

Motion by Hensler second by Willis to enter into executive session @ 9:42 a.m., at the request of JCEDP Director Sam Brady, regarding contractual matters. Also attending this session is JCEDP Developmental Specialist John Stabler and Grant Writer/Project Administrator Phillip Buffington.

Roll Call: Willis, Yes Hensler, Yes Haller, Yes

Back in session @ 10:07 a.m. with the following action taken.

Resolution 137-24

Motion by Willis second by Haller to enter into agreement with Prime Civil, LLC and Geotechnical Consultants, Inc., for the purpose of the General Tibbets Industrial Road Project.

Roll Call: Willis, Yes Hensler, Abstain Haller, Yes

Resolution 138-24

Motion by Hensler second by Willis to approve the Memorandum of Understanding between the Jackson County Commissioners and the Jackson County Economic Development Partnership, in which funds in the amount of \$50,000.00 will be allocated by the Partnership to support the extension of General Tibbets for a connection to Veteran's Drive and McCarty Lane.

Roll Call: Willis, Yes Hensler, Yes Haller, Yes

Resolution 139-24

Motion by Willis second by Haller to approve the LPA purchase agreement, as presented by JCEDP Director Sam Brady, between the State of Ohio, Department of Transportation and the Jackson County Commissioners.

Roll Call: Willis, Yes Hensler, Abstain Haller, Yes

Phillip Buffington, who became the County's Part-time Grant Writer/Program Administrator on January 29, 2024, has done an exceptional job and has taken on additional responsibilities relating to this new position, which was created to help take the burden off of the commissioners relating to securing grants for the county. Mr. Buffington's family was present for the recognition.

Resolution 140-24

Motion by Hensler second by Willis to approve moving Phillip Buffington, who has been working part time as the County's Grant Writer/Project Administrator, to full time status, which will go into effect on Monday, July 8, 2024, and will be paid a salary of \$50,000.00 annually.

Roll Call: Willis, Yes	Hensler, Yes	Haller, Yes
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Additional Appropriation

То	Description	Amount
245-1100-5316.00	Non-General Equipment	\$ 4,902.00
Roll Call: Willis, Yes	Hensler, Yes	Haller, Yes

Modification of Appropriations

From	Description	Amount
101-2100-5329.01	Indigent Defense	\$ 18.75
То		
101-0500-5305.00	Other Expense	\$ 18.75
Roll Call: Willis, Yes	Hensler, Yes	Haller, Yes

Modification of Appropriations

From	Description	Amount
101-2100-5329.01	Indigent Defense	\$ 121.50
То		
101-0500-5102.00	Employee Salary	\$ 121.50
Roll Call: Willis, Yes	Hensler, Yes	Haller, Yes

Modification of Appropriations

From	Description	Amount
101-1200-5301.00	Supplies & Repairs	\$ 4,768.00
То		
101-1200-5318.00	Contract Services	\$ 4,768.00
Roll Call: Willis, Yes	Hensler, Yes	Haller, Yes

Additional Appropriation

То	Description	Amount
231-1300-5305.00	Project Expense	\$ 58,522.50
Roll Call: Haller, Yes	Hensler, Yes	Willis, Yes

Additional Appropriation

То	Description	Amount
101-2300-5336.00	Vital Statistic Fees	\$ 30,000.00
Roll Call: Willis, Yes	Hensler, Yes	Haller, Yes

Additional Appropriation

То	Description	Amount
249-1400-5347.00	Health Insurance	\$ 200.00
Roll Call: Willis, Yes	Hensler, Yes	Haller, Yes

Additional Appropriation

То	Description	Amount	
262-1000-5301.00	Supplies	\$ 15,000.00	
Roll Call: Willis, Yes	Hensler, Yes	Haller, Yes	

Additional Appropriation

То	Description	Amount	
249-1400-5301.00	Supplies	\$ 15,000.00	
Roll Call: Willis, Yes	Hensler, Yes	Haller, Yes	

Additional Appropriation

To	Description	Amount
259-1400-5102.00	Employee Salaries	\$100,000.00
259-1400-5305.01	Contract Inmate Housing	\$100.000.00
	Total:	\$200,000.00
Roll Call: Willis, Yes	Hensler, Yes	Haller, Yes

Additional Appropriation

То	Description	Amount
101-2600-5713.50	Refunds & Reimbursements	\$ 5,787.54
Roll Call: Willis, Yes	Hensler, Yes	Haller, Yes

Additional Appropriation

То	Description	Amount
101-0200-5102.00	Employee Salaries	\$ 17,595.02
214-4100-5102.00	Employee Salaries	\$ 14,068.94
101-0200-5302.00	Travel	\$ 2,000.00
	Total:	\$ 33,663.96
Roll Call: Willis, Yes	Hensler, Yes	Haller, Yes

Dog Warden Weekly Report June 22nd – June 28th, 2024

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Picked up	5
Brought in	2
Owner Surrender	0
Returned to Owner	0
Adopted	3
Rescued	0
Weekly Total	28
Calls Received	65

The Auditor's office submitted the following reports for the Commissioner's review: Statement of Cash, Revenue report, Expense report, Revenue & Expense Audit reports & Expense Transaction ledger.

Haller, Yes

Motion by Hensler second by Willis to pay the vouchers.

Roll Call: Willis, Yes Hensler, Yes

Motion by Hensler second by Willis to approve the vouchers.

Roll Call: Willis, Yes Hensler, Yes Haller, Yes

Resolution 141-24

Motion by Hensler second by Willis to approve the Notice to Proceed for Jackson Brothers Construction regarding the 2023 CDBG Jackson Sewer Project.

Roll Call: Willis, Yes Hensler, Yes Haller, Yes

Resolution 142-24

Motion by Hensler second by Willis to approve the Vendor Purchase of Service Contracts between Jackson County Job & Family Services and Jackson-Vinton Community Action, as well as the Jackson County Board on Aging.

Roll Call: Willis, Yes Hensler, Yes Haller, Yes

Resolution 143-24

Motion by Hensler second by Willis to approve the Purchase of Service Agreement between Jackson County Job & Family Services and Laina Rogers, Attorney.

Roll Call: Willis, Yes Hensler, Yes Haller, Yes

Resolution 144-24

Motion by Hensler second by Willis to approve the Subgrant Agreement between the Jackson County Department of Job & Family Services and Northwoods Consulting Partners, Inc.

Roll Call: Willis, Yes Hensler, Yes Haller, Yes

Executive Session

Motion by Hensler second by Willis to enter into executive session @ 10:51 a.m. for confidential business information of an applicant for economic development assistance.

Roll Call: Willis, Yes Hensler, Yes Haller, Yes

Back in session @ 11:01 a.m. with the following action:

Because of a conflict, Commissioner Hensler will take over the roll of Inspector of Housing for CHIP.

Resolution 145-24

Motion by Hensler second by Haller to approve Commissioner Hensler as the Inspector of Housing for CHIP, with Commissioner Willis still maintaining the responsibility of reviewing insurance, prevailing wage, construction & final wage compliance.

Roll Call: Willis, Yes Hensler, Yes Haller, Yes

News Media Representation:	
Alex Shope, The Telegram	
ADJOURNMENT	
MR. HALLER ADJOURNED THE MEETING	
Paul Haller, President	Jon Hensler, Vice President
Donnie Willis, Commissioner	Carla Marcum, Administrator